



Entry-Level Position Available

Title: **Project Engineer**

Reports to: Project Manager

Summary of Position: Ruder Built has an excellent opportunity for engineering and construction management professionals to join us as a Project Engineer. Project Engineers are key to the successful delivery of our projects from remodels to new construction. The Project Engineer works closely with the Superintendent, Project Manager, Owner, and Subcontractors. Opportunities also exist for exposure to clients, Architects, Engineers, and Consultants to determine the work scope and costs for building projects. The Project Engineer is responsible for working with their project team to plan and coordinate the successful execution of required project documentation, as well as assist the Project Manager to ensure that the quality, schedule, and cost expectations of the project are achieved.

Essential Duties and Responsibilities:

- Assist in elements of Owner contract and Subcontractor contracts – specifications, drawings, general conditions, supplementary conditions, addenda changes.
- Read and comprehend blueprints for use in the field and in discussion with owners, architects, Ruder Built management, and crews.
- Analyze and understand self-performed work. Analyze processes – make suggestions to be efficient and effective.
- Work with crews in the field – understand the fundamentals of Ruder Built and self-performed work, understand the deadlines and timelines crews are on, answer crew questions, guide crews to meet established deadlines.
- Assist with estimating/perform quantity take-offs.
- Prepare, schedule, coordinate and monitor the assigned projects.
- Monitor compliance to applicable codes, practices, QA/QC policies, performance standards and specifications.
- Perform overall quality control of the work (budget, schedule, plans, personnel's performance, document control) and report regularly on project status.
- Cooperate and communicate effectively with project manager and other project participants to provide assistance and technical support.
- Implement and monitor safety plan while on-site.

- Work with subcontractors to ensure safety programs are in place and being followed. Enforce Ruder Built safety program throughout the duration of the project.
- Review project budgets and collaborate with preconstruction to ensure project budgets are sufficient to successfully build the project.
- Participate in project financial reviews.
- Ensure change management is running smoothly, and changes are being tracked and executed in a timely manner.
- Review project invoices with Superintendent for approval.
- Oversee total construction effort to ensure project is constructed in accordance with design, budget, schedule while maintaining high quality.
- Understand contractual responsibilities and contract documents.
- Maintain excellent relationships with owners, architects, consultants, subcontractors and the public.
- Maintain and fun working environment.
- Other duties as assigned.

Qualifications & Requirements:

- Bachelor's degree (B.S.) in Construction Management or Engineering from a 4-year college, or two (2) or more years of related commercial construction industry experience
- Acceptable background check and driving record with valid driver's license
- Ability to read and analyze construction documents for commercial and civil construction projects
- Excellent Microsoft Office skills (Word, Excel, PowerPoint, Office)
- Exceptional customer service and interpersonal skills
- Extreme attention to detail, highly organized
- Proactive, takes initiative on all projects, possess a willingness to learn and develop in their professional career
- Excellent written and verbal communication skills
- Problem solver, solution oriented, creative

Benefits and Compensation:

- Salary: \$60,000 - \$70,000 per year (depending on experience)
- Full-time, regular business hours, exempt (weekly paycheck on Fridays)
- Medical, HSA, dental, and vision insurance options for employee + dependents
- Simple IRA retirement after 3 months of employment matched at 3%
- 120 hours accrued time off annually
- Cell phone stipend
- Bonus opportunities
- 7 Paid Holidays

About Us:

Ruder Built is a local family owned and commercial construction company in Arvada, CO providing work along the Front Range. Our company was established in 2011 with the idea that providing quality personalized service to our clients starts with creating a positive work culture among our staff. Our mission is built around open and transparent communication where everyone is valued as part of the team. Most of our projects come from repeat clients who are pleased with our exemplary performance, self-perform work, and personalized customer service. We strive to build strong lasting relationships with our clients from start to finish.

We look forward to having you join our team!

Application Instructions:

Please send your resume directly to Andrew Ruder at Andrew@ruderbuilt.com

Please feel free to check out our website at www.ruderbuilt.com