

## **Project Engineer- Entry Level**

**Application Instructions:** Please apply online at [Careers & Culture | Brinkmann Constructors](#)

Application Contact: [Kelfers@brinkmannconstructors.com](mailto:Kelfers@brinkmannconstructors.com)

### **Overview:**

The Project Engineer, or project manager-in-training, is responsible for assisting the Project Manager and Superintendent in all aspects of the day-to-day management of a construction project. This position will participate in all activities required to source, pursue and build a project including cost estimation, contract administration, schedule management and risk-quality management. In Brinkmann's "concept-to-completion" business model, Project Engineers enjoy a high-level of responsibility and accelerated career path to project management. Duties include but are not limited to:

At Brinkmann Constructors, we don't just build buildings - we build community, relationships, and a team that inspires confidence. It's the passion and expertise of our employee-owners that drive our success, pushing the boundaries of innovation and excellence in the construction industry. By joining our team, you can deliver outstanding results with an industry leader while building your career. Together, let's build a future we can be proud of and make a difference, one construction project at a time. Our purpose is people. Our passion is building.

### **Responsibilities:**

- Identify and pursue new business development opportunities including maintaining positive client relationships to leverage future repeat business.
- Prepare full cost estimates including quantity take-offs and pricing.
- Participate in bid solicitation, bid package preparation and analysis.
- Assist in preparation of general contract and subcontract administration.
- Prepare permit applications.
- Maintain updated construction documents including as-builts.
- Manage and process shop drawings and submittals.
- Coordinate material and equipment procurement and expediting.
- Facilitate the RFI process.
- Document project coordination meetings for distribution.
- Monitor project schedules to ensure adherence to key dates.
- Initiate, review and negotiate change orders.
- Oversee entire close-out process including creation and completion of punch list.
- Other duties and responsibilities as assigned.

### **Qualifications:**

- Bachelor's degree in engineering (i.e. civil, architectural, or construction), construction management or related field
- 0-2 years' experience in the construction industry
- Ability to travel/temporarily relocate for job assignments.

- Ability to read, understand and interpret contract documents, drawings, specifications, scopes of work and project schedules.
- Ability to understand and solve complex challenges in order to present alternative solutions.
- Demonstrated leadership and interpersonal skills.
- Excellent communication skills - both written and verbal
- Proficiency with computer applications including Microsoft Office
- Key success factors include passion for the industry, self-motivated, strong work ethic, time management, organized, detail-oriented and creative.
- Must be authorized to work in the United States and not require work authorization sponsorship by our company for this position now or in the future.

### **Working Conditions**

- The Project Engineer's work is primarily performed indoors out of a main office or field office at the construction site; occasionally outdoors in various weather conditions with some exposure to health or safety hazards, including noise level may range from moderate to loud.
- Light physical effort is required, including the handling of objects up to 25 pounds and some standing, walking, sitting, talking and/or hearing.
- Construction site will change or vary and/or position may require travel.
- Environment will be demanding and fast paced; number of hours typically worked in a workweek may exceed 40 hours per week and often "on call" 24 hours a day.
- Position requires frequent, high-level of autonomy as it relates to decision-making that impacts company results.

At Brinkmann Constructors, our passion for people means investing in their financial, mental, and physical well-being. Which is why we strive to provide our employee owners with comprehensive and cost-effective options that reflect Brinkmann's commitment to health and wellness.

### **WE BUILD YOUR FINANCIAL FUTURE**

- 100% employee ownership (ESOP)
- annual bonus program
- company-contributed 401K.
- competitive salary with annual merit increase

### **WE BUILD YOUR CAREER**

- continuing education reimbursement
- performance tools for added clarity of expectations and responsibilities.
- annual performance reviews
- dedicated ambassador for assimilation into Brinkmann culture

### **WE BUILD YOUR HEALTH AND WELLNESS**

- comprehensive medical, dental, and vision plans with HSA.
- paid parental leave
- work-life balance

- seven paid holidays plus three floating holidays to celebrate what holidays are important to you
- paid birthday off
- family-oriented work environment
- service awards with paid sabbaticals and milestone bonuses
- a positive and collaborative work environment
- healthy lifestyle rewards

### **WE BUILD COMMUNITY**

- community involvement
- team building events
- local volunteer opportunities
- non-profit support and fundraising

No agency submissions will be accepted.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran.

Salary starts at \$75,000 and up. Your actual pay will be based on your skills and experience.