



The Opus Group is seeking to hire a **Project Engineer II, Construction** in their Denver market, targeting **graduating seniors** in construction-related fields. This professional construction position involves supporting the project team to ensure the successful completion of projects in terms of safety, quality, schedule, and budget. The role also emphasizes maintaining a positive company reputation with the project team, clients, and the community. This is an excellent opportunity for individuals looking to step into a more advanced engineering role in the construction industry.

I. DUTIES AND RESPONSIBILITIES

A. Safety First:

- Perform a preliminary jobsite hazard analysis and participate in the identification and mitigation of potential safety hazards as construction work progresses.
- Participate in subcontractor meetings and support maintenance of proper safety records and reports.
- Monitor, enforce, and maintain job safety as construction work progresses.
- Participate in the identification and mitigation of potential safety hazards as construction work progresses.

B. Project Pursuit (office assignment related):

- Support the preparation of sales materials and proposals and attend client sales meetings with Project Manager.
- Prepare quantity takeoffs and prepare conceptual and detailed estimates for small and less complex work scopes.
- Support the development of a project master schedule and phasing plan.

C. Pre-Construction Production (office assignment related):

- Assist with and/or manage design aspect of assigned projects to ensure that design process is consistent with the contract documents.
- Assist with writing specifications; communicate specifications to all project team members.
- Support the subcontractor bidding and procurement process including bid package development for small and less complex work scopes.
- Review construction and shop drawings.
- Support shop drawing review process, drive changes with project team members as needed.

D. Construction Phase Management:

- Maintain project files including required project reports, and project checklists.
- Participate in progress meetings and weekly subcontractor meetings and support maintenance of proper meeting records and reports, own meeting content in collaboration with Superintendent or other project team members.
- Support the development and tracking of short interval and production schedules, communicate schedule change/needs to project team members.
- Work with governmental agencies to aid project success or resolve job problems as needed.
- Perform Superintendent or Project Manager duties, if necessary, during their absence.

- Understand budget and assist with proper job cost tracking, budget monitoring and cost exposure tracking.
- Assist with coordination and supervision of subcontractors, vendors, and suppliers.
- Support the preparation of subcontractor change orders and owner change orders.
- Monitor budgets and the reporting of project cost projections, alert other project team members to deviations.
- Assist in the daily review of means and methods of various subcontractors.

E. Quality Assurance / Quality Control:

- Assist in ensuring the construction of the project conforms to plans and specifications, and project meets or exceeds the client's expectations.
- Assist in the collaboration with specialty inspectors and/or consultants during site inspections.
- Effectively communicate observations of quality issues to project team members.

F. Skill Development:

- Develop organizational, time management and communication skills.
- Demonstrate effective teamwork and the establishment of successful interpersonal relationships with co-workers and other disciplines within the company.
- Strive to optimize team effectiveness and support project team coordination.
- Initiate meetings to keep the team informed of project status and responsibilities.
- Acquire understanding of construction means and methods, building codes and the design process.
- The salary range for this position is between \$50,573.00 - \$87,241.00 per year, based on experience, location and qualifications.
- Check out our careers website at [Careers at The Opus Group \(opus-group.com\)](https://www.opus-group.com/careers) to apply

II. QUALIFICATIONS

REQUIRED:

- Bachelor's Degree in Civil Engineering, Construction Engineering/Management, Architectural Engineering, Architecture or related area preferred.
- Ability to learn new project management software tools including project administration software and scheduling software.
- Knowledge of basic budgeting and cost procedures.
- Ability to learn new project management software tools including project administration software and scheduling software.
- Effective interpersonal, verbal, and written communication skills.
- Ability to work productively and collaborate with others, problem solve, use available resources effectively, establish priorities and demonstrate progress toward acquiring Project Manager or Superintendent level skills.
- Must possess a valid driver's license and be willing and able to travel occasionally when local project assignments aren't available.

PREFERRED:

- Previous Design-Build project delivery experience, preferably in multi-family, commercial or industrial market sectors.
- OSHA-30 certification.
- Experience with Procore, Bluebeam and project "critical path" scheduling experience.