

Job Description:

Dunrite Excavation Inc has been in business since 1993 doing new commercial excavation and site development in the Northern Colorado Area. The company is currently looking for a full time project engineer. Applicant needs to be familiar and interested in reading plans, surveying, working outside with the crews.

Interested candidates should forward a resume and cover letter to hr@dunritex.com

Responsibilities:

- Assist in quantity take offs
- Compiling Bid Packages and facilitating bid delivery
- Submittal and Shop Drawing Management and Review
- Project start-up procedures, including permitting and plan review
- Assemble project closeout documents including: as-built drawings and warranty letters
- Submitting and tracking change requests
- Material orders and Purchase Orders
- Preparation of Subcontracts
- Assist with stake sheet/ GPS layout.

Project Engineer Requirements:

- Construction Management Degree
- Proficient in MS Office Suite
- Must have a valid driver license and clean MVR
- Be at least 18 years of age.
- Must be safety-oriented and exhibit safe work habits
- Self-motivated and eager to learn new skills
- Perform well in a “TEAM” environment
- Ability to work outdoors in varying weather conditions and tolerate being exposed to loud noise
- Workers must be punctual and reliable. And have the ability to meet attendance schedule with dependability and consistency
- Must be able to pass a drug screen and background check
- Ability to follow verbal and written instruction
- Willing to work hours that are associated to the construction industry, including overtime and weekends as needed

Pay: \$75,000 - 95,000/annually DOE

Full-time

Eligible for Benefits after 60 days!

Company provides paid health insurance for the employee.

Other Benefits offered:

Dental Insurance

Vision Insurance

Life, AD&D, Critical Illness, Accident/Hospital and disability insurance

Flexible spending accounts

Company Matched 401(k) after one year (up to 5%)

Other Benefits include: Employee Assistance Programs and Employee Perks Program

Paid Holiday's after 90 days – Memorial Day, Independence Day, Thanksgiving Day, Christmas Day and Eve, New Year's Day & Labor Day

PTO immediate, earned with every hour worked. Yr 1 48hrs, Yr 2 80hrs, Yrs 3-9 104hrs, Yrs 10+ 144hrs