



Adams County

Building Maintenance Technician – Detention Facility-160612, 165548

SALARY	\$22.70 - \$40.12 Hourly \$47,209.18 - \$83,440.70 Annually	LOCATION	Brighton, CO
JOB TYPE	Regular Full-time	JOB NUMBER	06855
DEPARTMENT	Facilities and Fleet Management Department	OPENING DATE	12/20/2024
CLOSING DATE	1/10/2025 11:59 PM Mountain	OUR MISSION	At Adams County, our team members engage in top-notch opportunities to grow and expand their impact. We cultivate an inclusive and innovative culture where diversity matters! Diversity, Equity & Inclusion (DEI) is a core cultural competency at Adams County, and we actively seek and welcome applicants that bring diverse experiences and value inclusion.
CULTURAL COMPETENCIES/EO	Adams County is an equal opportunity employer. We strive to have a workforce that reflects the community we serve. No person is unlawfully excluded from employment opportunities based on race, color, national origin, ancestry, religion, creed, sex, sexual orientation, gender expression, gender identity, age, disability, genetic information, veteran status, marital status or any other legally protected characteristic.	POSITION CLASSIFICATION	Onsite -- Job duties and expectations require employee to be regularly scheduled onsite.

What Success Looks Like In This Job

The Department has elected to consider a range of experience for this vacancy. A candidates' qualifications will determine the level at which they are hired.

Building Maintenance Tech I: Perform a variety of semi-skilled work in the maintenance, repair, and alteration of County facilities, including basic plumbing, basic electrical, basic knowledge of HVAC and painting.

Building Maintenance Tech II: Perform a variety of skilled work in the maintenance, repair, and alteration of County facilities, including basic plumbing, basic electrical, basic knowledge of HVAC and painting.

Building Maintenance Tech III: Perform, plan, and coordinate a variety of **highly** skilled work in the maintenance, repair, alteration, and construction of County facilities including electrical, plumbing, carpentry, mechanical, HVAC, and painting at a Journeyman level.

Building Maintenance Tech I - Pay Range as of 2025: \$22.69 – \$31.77

Building Maintenance Tech II - Pay Range as of 2025: \$25.50 – \$35.70

Building Maintenance Tech III - Pay Range as of 2025: \$28.65 – \$40.11

Examples of Duties for Success

Building Maintenance Tech I - III

- Maintain and repair County facilities and equipment including but not limited to, electrical, plumbing, HVAC; and mechanical.
- Install, adjust, repair, and inspect HVAC equipment including forced air furnaces, boiler, water pumps, chillers, , exhaust fans, and air filters.
- Repair and replace plumbing fixtures including sinks, toilets, faucets and pipes as well as clear obstructions from lines.
- Perform carpentry work including but not limited to the repair of cabinets, partitions, walls, windows, and doors.
- Assist with improvement projects, as assigned, to improve operations and facility conditions.
- Troubleshoot, adjust and repair doors and door locking mechanisms. Issue keys and maintain key issuing logs.
- Inspect County facilities to identify building maintenance needs and safety issues.
- Install, maintain and repair a variety of floor coverings such as carpeting, tile, linoleum, and wood.
- Operate, maintain, and repair a variety of mechanical tools and equipment such as power saws, power sanders, drills, air compressors, sewer augers, and various hand tools required for basic electrical, basic plumbing, and maintenance work.
- Trim, edge, weed, water, mow, and perform ground maintenance duties
- Read and interpret sketches, diagrams, and blueprints.
- Perform snow removal duties.
- Repair, replace and maintain electrical lighting systems and fixtures.
- Partner and interface with vendors and contractors to complete advanced repairs and inspections including but not limited to elevators & fire suppression systems.

- Assist with furniture moves, assembly and repairs as necessary.
- Respond to and resolve facility related inquiries
- Respond to emergency facility related situations both during and after business hours.
- Comply with industry regulations, including but not limited to, conveyance, electrical, fire code and building code.
- Monitor and maintain preventive maintenance records and logs.
- May perform custodial duties when necessary.
- Performs other related duties and responsibilities as required.

Qualifications for Success

Building Maintenance Tech I:

- Safe work practices.
- Basic knowledge of methods, practices, and equipment used in building maintenance service activities.
- Basic knowledge of plumbing.
- Basic knowledge of HVAC
- Ability to perform a full range of semi-skilled building maintenance and repair work.
- Ability to operate a variety of hand tools and power tools.
- Ability to identify building maintenance needs and take corrective actions.
- Ability to work independently in the absence of supervision.
- Computer skills: Knowledge of basic computer programs - work order programs, MS Office and JDE experience are highly desirable.
- Ability to communicate clearly and concisely, both orally and in writing.
- Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

Building Maintenance Tech II:

- Safe work practices
- Intermediate knowledge of methods, practices and equipment used in building maintenance services.
- Intermediate knowledge of electricity.
- Intermediate knowledge of plumbing.
- Intermediate knowledge of HVAC.
- Ability to perform a full range of skilled building maintenance and repair work.
- Knowledge and ability to operate a variety of hand tools and power tools.
- Ability to identify building maintenance needs and take corrective action.
- Ability to work independently in the absence of supervision.
- Computer skills: Proficient with basic computer and work order programs – MS Office and JDE experience are highly desirable
- Ability to draw, read, and interpret sketches, diagrams, drawings, and blueprints.
- Ability to communicate clearly and concisely, both orally and in writing.
- Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

Building Maintenance Tech III:

- Safe work practices
- Advanced knowledge of methods, practices and equipment used in building maintenance services.
- Advanced knowledge of electricity.
- Advanced knowledge of plumbing.
- Advanced knowledge of HVAC systems.
- Ability to perform a full range of highly skilled building maintenance and repair work.
- Advanced knowledge and highly skilled ability to operate a variety of hand and power tools.
- Knowledge of codes and industry regulations, including but not limited to conveyance regulations, fire code & building code.
- Ability to identify building maintenance needs and take corrective action.
- Ability to work independently in the absence of supervision
- Computer Skills: Proficient with computer programs and work order systems including, but not limited to: MS Office and JDE.
- Advanced ability to draw, read, and interpret sketches, diagrams, drawings, and blueprints.
- Ability to pull construction permits for the various projects as necessary.
- Ability to communicate clearly and concisely, both orally and in writing.
- Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

More Qualifications for Success

Building Maintenance Tech I:

- Experience: At least one (1) year of experience executing a full range of general maintenance, including basic electrical, plumbing, and HVAC.
- Education & Training: High School Diploma or GED equivalent required.
- License and/or Certificates: Possession of a valid Colorado Driver's License with no restrictions.
- Background Check:
 - Must pass a criminal background check
 - Background check will also include a Motor Vehicle check
 - *Some* candidates may be required to pass an intensive background process through the Adams County Sheriff's Office, *dependent on the facility at which their work is to be performed.*

Building Maintenance Tech II:

- Experience:
 - Two (2) years of experience in the full range of building maintenance and/or construction, including electrical, plumbing and HVAC.
 - Equivalent years of experience and training will be considered.
- Education & Training:

- High School Diploma or GED equivalent required.
- Additional specialized technical training in building maintenance is preferred.
- License and/or Certificates: Possession of a valid Colorado Driver's License with no restrictions.
- Background Check:
 - Must pass a criminal background check.
 - Background check will include a Motor Vehicle check
 - Some candidates may be required to pass an intensive background process through the Adams County Sheriff's Office, *dependent on the facility at which their work is to be performed.*

Building Maintenance Tech III:

- Experience:
 - A minimum of 5 years' experience in the full range of building maintenance and/or construction including electrical, plumbing, HVAC and has the ability and certifications to perform work at a Journeyman's level or above..
 - Equivalent years of experience and training will be considered
- Education & Training:
 - High school diploma or GED equivalent required.
 - Additional specialized technical training and certification in building maintenance or a trade license is required.
 - *Some examples of specialized technical training and licenses may include, but are not limited to:*
 - Contractor Class A License
 - Licensed Electrician
 - Certified Water Operator
 - *Continuing education credits are required by the department and/or per trade licensing requirements*
- License and/or Certificate:
 - Possession of a valid Colorado Driver's License with no restrictions is required.
- Background Check:
 - Must pass a criminal background check.
 - Background check will include a Motor Vehicle Check
 - Some candidates may be required to pass an intensive background process through the Adams County Sheriff's Office, *dependent on the facility at which their work is to be performed.*

Physical Requirements - All Levels:

- Ability to sit, stand, walk, crouch, squat, stoop, reach, crawl, twist, climb, and lift 50 pounds.
- Exposure to cold, heat, extreme noise, outdoors, confining workspace, electrical hazards, vibration, chemicals and dust, toxic waste, mechanical hazards, explosive materials

Adams County complies with Colorado's Job Application Fairness Act ("JAJFA"). JAJFA prohibits employers from asking individuals to disclose their age, date of birth, or dates of school attendance or graduation on an initial employment application. However, additional application materials such as certifications and transcripts containing this information may be required for certain positions; if such additional materials are requested, applicants may redact information that identifies the applicant's age, date of birth, or dates of attendance or graduation.

Agency

Adams County

Address

4430 S. Adams County Parkway, Suite C4000B

Brighton, Colorado, 80601-8213

Website

<http://www.adcogov.org/current-career-opportunities>

Building Maintenance Technician – Detention Facility-160612, 165548 Supplemental Questionnaire

***QUESTION 1**

Please be aware that your cover letter and resume will not be accessed in the initial screening process, so you must complete your application and supplemental questions with as much detail as possible. Any personally identifiable information (PII) such as name and address will be redacted from applications that meet the minimum screening requirements and are forwarded to the hiring manager. If the hiring manager selects you to advance in the hiring process, your cover letter and resume will then be accessible to the hiring team. Information provided on the application is used to determine if a candidate meets minimum qualifications. Only information provided at the time of the application being completed will be considered and additional information that is not listed on the application will not be considered when deciding if a candidate meets or does not meet the qualifications. Applicants are **STRONGLY** encouraged to include all information and details on their application. I understand and agree that only information provided at the time of my application will be used to determine if I meet the minimum requirements for this position.

- Yes, I understand and agree
- Yes, I understand but disagree.

***QUESTION 2**

How many years of experience in the full range of building maintenance and/or construction, including electrical, plumbing and HVAC do you possess?

- 1 Year
- 2 - 4 Years

- 5 + Years
- None of the above

***QUESTION 3**

A requirement of the position is that you possess at least a high school diploma or GED. Do you meet this requirement?

- Yes
- No

***QUESTION 4**

A requirement of this position is that you possess a valid Colorado driver's license. Do you meet this requirement?

- Yes
- No

***QUESTION 5**

Additional specialized technical training and/or certifications in building maintenance or a trade license is required to be considered for a Building Maintenance Tech III. Do you meet this qualification? If so, please explain. (Some examples of specialized technical training and licenses may include, but are not limited to: Contractor Class A License, Licensed Electrician, Certified Water Operator)

***QUESTION 6**

This position will be working at the Adams County Detention Facility. Are you comfortable working at the Detention Facility, being around inmates?

*** Required Question**