
Schedio Group

Staff Engineer - Construction Administration & Construction Verification

Location: Golden, CO
\$85K/yr - \$95K/yr | On-site | Full-time

About the job

Company Overview: Schedio Group's core business is providing independent cost certifications to Metropolitan and Business Improvement Districts in Colorado. Schedio Group is expanding its services by starting a Program Management department. Founded in 2018, Schedio Group is led by Tim McCarthy following a successful exit of his first firm, Tamarack Consulting in 2017. Schedio Group's success is credited to an unflagging commitment to the following company core values: **integrity, fortitude, better service, and entropy management (minimizing chaos).**

Perks & Benefits

- 15 days (120 hours) of Paid Time Off annually
 - 9 days of Paid Holidays
 - QSEHRA eligibility at 120 days (health insurance reimbursements)
 - 401k eligibility at 120 days
 - Quarterly bonuses (2% of gross revenue shared equally among employees)
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Compensation Range

\$85,000 - \$95,000 Annually

Staff Engineer II | Construction Administration & Construction Verification

- **Construction Administration:** The candidate will support Owner's Representatives and/or Program Managers with the planning, design, and construction of public improvement projects.
 - **Construction Verification:** The candidate will support Project Managers in the verification of construction of public improvement projects.
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Key Responsibilities

- Step into active Owner's Representative and construction administration engagements for Metropolitan Districts and other Special District clients – owning your projects from start to finish.
 - Contribute to Schedio Group's independent cost certification services – a highly specialized discipline that deepens your understanding of the public improvement projects you'll be administering.
 - Represent Schedio Group with professionalism and integrity in field settings, client meetings, and public board environments – building the kind of reputation that earns repeat trust.
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Requirements

- B.S. Civil Engineering or B.S. Construction Management
 - Minimum 3+ years of relevant experience in construction administration, field engineering, or construction project support
 - Ability to interpret construction drawings, specifications, and contract documents
 - Working knowledge of construction contracts, change orders, and pay application review
 - Strong written and verbal communication skills suitable for field and client environments
 - Maintain professional appearance
 - Strong organizational skills and documentation discipline
 - Ability to manage multiple tasks and priorities concurrently
 - Sound professional judgment and attention to detail
 - Proficiency in Bluebeam and Microsoft Office (Word, Excel, Outlook)
 - Valid driver's license required
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Additional Information

Benefits found in job post: 401(k), Medical insurance

Requirements added by the job poster:

- Bachelor's Degree
 - Commute to this job's location
 - Valid driver's license
 - 3+ years of Construction experience
 - Authorized to work in the United States
 - 3+ years of work experience with Construction Administration Services
 - 1+ years of work experience with Bluebeam
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How to Apply

Interested candidates should forward a resume and cover letter to [**info@gamedayhr.com**](mailto:info@gamedayhr.com)