

# Construction Manager Work Experience Job details

## Pay

- \$18-\$20/hour, 30-40 hours/week

## Location

Servicing Greater Denver, Front Range and Easter Plains. Remote work position with preference to be near Littleton, CO.

## Full job description

We are looking for a Construction Manager Student (CMS) for Work Experience who is dependable, trustworthy, technically savvy, prides themselves on their attention to detail and is self-motivated for extending our footprint for fencing projects throughout Colorado.

As a representative of the company, this individual will work directly with the owner on multiple facets of a growing business, including HR, marketing, process development and construction project management. The candidate will be assisting with developing processes to streamline and increase revenue capture through bidding techniques, marketing and material procurement as well as implementing company branding strategies. Field work will include talking with clients, bidding, per-construction services and project close-out. The projects range from 1 to 20 days in length and are geared towards industrial, warehouse, institutional, ranch and specialty installations. Construction knowledge is preferred along with an entrepreneurial attitude. This is not a typical CMS work experience, but an opportunity to work on expanding a growing construction company. Communication skills are necessary as the CMS will be in constant contact with clients, crews and the owner. We work with the strength of the individual to be successful at their job but also promote a healthy work-life balance so that they may enjoy their free time with friends and family. This company has been established and respected for over 20 years and is looking to expand operations. Successful candidates will have demonstrated reliability, leadership, and customer service and will be given the tools to be successful at their position. Work is remote and travel within Colorado should be anticipated.

**Overview of primary CMS duties to assist Owner:**

- Estimating and preparing bids for requested work
- Coordinating and negotiating with material suppliers
- Scheduling crews, material deliveries and subcontractors
- Inspect and prepare the equipment, machinery, tools and oversee transport
- Interpreting drawing specifications and plans
- Verifying the site area is safe and adequately prepped for installation
- Coordinate Utility Locates, understand markings, and follow excavation guidelines for underground utility safety prior to installation
- Complete a substantial completion punchlist and quality assurance walkthrough with owner and client
- Work with owner on change site conditions, obstacles and change orders
- Assist with the automation of administrative tasks such as safety checklists, employee time sheet verification, and other paperwork.
- Adhere to the company, clients and jurisdictional safety/health rules and regulations.

**Skills required:**

- Communication
- Strong attention to detail
- IT savvy and understanding AI capabilities
- Can use critical thinking skills to complete the job
- Creative mind

**Experience Required:**

- Familiar with Construction
- Prior experience working with a team or managing a team
- Prior fencing experience is preferred
- Must have a valid driver's license.

To apply, please email a resume to Greg at [greg@westwardfence.com](mailto:greg@westwardfence.com) or contact me directly at 303-359-6792