

JR Butler Service, LLC – Project Manager:

JR Butler Service, LLC is currently seeking a Project Manager to join our team. This full-time role will oversee JR Butler Service work to ensure the project is constructed in accordance with design, budget, schedule, and quality.

About us: In the glass and glazing industry, we are one of the very best design, engineering and fabrication firms in the country. JR Butler Service specializes in storefront and curtain wall leak diagnostics and repair. Additionally, we install new and replace old products such as commercial windows, point-supported glass, doors, sunshades, brake metal, caulking, shower doors, mirrors, failed glass, and broken glass. With an extensive background in difficult custom projects, we are confident that JRB Service can meet any real estate management needs.

JR Butler Services is located in Englewood off of E-470 and Peoria. JRB Services is looking to hire a project manager as soon as possible.

Project Manager Desired Qualifications:

- Understands schedule durations, productivity, sequencing, and scheduling software.
- Understand contractual responsibilities and contract documents.
- Has experience negotiating change(s) with Owner or GC based on construction schedule.
- Maintain excellent relationships with owner, GC, architect, consultants, subcontractors and public.
- Responsible for client management throughout procurement, construction and post-construction processes.
- Ability to handle multiple jobs/tasks at the same time.

Required Qualifications:

- 2 years of construction management related experience.
- Experience running multiple jobs is highly desired.
- Flexibility to travel to several different projects located in the Colorado area.
- Ability to effectively communicate and respond to questions from groups of managers, clients, customers.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Working knowledge of Microsoft Office (Word, Excel, Project).
- Team player i.e. showing up on time, helping to achieve the goal, working well with others.
- Willingness to learn a new trade.
- Polite, punctual, and professional.
- Ability to work and build with direction.
- Ability to follow direction and process the next steps.
- Ability to contribute new ideas and thoughts that come up during work.
- Positive attitude.

Compensation and Benefits:

Competitive salary based on previous experience.

We offer a comprehensive benefits package including 401-K with employer match, 2 weeks of PTO, as well as medical, dental, and vision with generous employer premium contribution.

Contact:

Please email your resume to Anya Bradley, Human Resources Coordinator.

Anya.Bradley@JRButlerInc.com

(303)952-0090

Jrbutlerinc.com

JR Butler, Inc. is an EEO/Affirmative Action Employer and does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status, disability or any other legally protected status.

Candidate must be able to pass a criminal background check and drug screen.

J.R. Butler Service, LLC is a drug free, marijuana free work environment.

Visit our website at www.jrbutlerinc.com