



## JOIN THE TEAM

### Commercial Field Superintendent

- Are you highly organized, detail-oriented and reliable?
- Do you thrive in a fast-paced, ever-changing work environment?
- Are you an independent worker whose resourceful and able to problem-solve on site?
- Are you seeking a career with the opportunity for achievement, growth and promotion?

If you answered YES to the above, read on!

#### THE ROLE

The Commercial Field Superintendent is the main contact throughout the production phase for all commercial clients and multi-family homeowners. The position is intended to ensure the customers' expectations are clearly documented and carried out during the production process. The CFS will monitor each project for quality and efficiency. The CFS will also assist in reviewing all project documentation so that each project is produced on time and within budget.

#### THE RESPONSIBILITIES

- ❖ Familiarize yourself with your project by reviewing work/material orders, initial photos, and other project documentation.
- ❖ Upload project documents/photos into company CRM and maintain consistent communication with internal staff regarding all project updates.
- ❖ Inventory all material before work commences and log daily inventories to spot discrepancies.
- ❖ Coordinate all on site deliveries and vendor site visits.
- ❖ Set and discuss expectations with your crew. Provide them with additional material/equipment as needed.
- ❖ Manage all subcontractors on site in terms of job safety, material usage, installation quality and cleanliness daily.
- ❖ Assist with maintaining a clean and visually-appealing jobsite.
- ❖ Communicate with customers daily to confirm satisfaction with the progression of the project. Quickly address all customer concerns and escalate when appropriate.

#### THE BENEFITS

- ❖ An opportunity to join our team early on and ride the wave of rapid growth with us!
- ❖ Enjoy being compensated at a competitive salary.
- ❖ Paid holidays and time off for all employees after 60 days of employment.
- ❖ Excellent health benefits are available to all employees after 60 days of employment.

Salary Range: \$55,000.00 - \$65,000.00 + Bonus

If this listing intrigues you and you feel ready to take the next steps towards working with HomeGuard Roofing & Restoration please send Steven an email with your resume attached. We look forward to speaking with you!

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