

Job Title: Project Engineer
Reports To: Project Manager
Department: Operations
Status: Salaried, Exempt
Salary: \$55,000 - \$65,000 annualized, depending on experience
Benefits: After 60 days of employment
Date of Hire: Immediately
Location: Metro Denver
Point of Contact: Mowa Haile, mhaile@skybluebuilders.com

General Purpose

A Project Engineer for Sky Blue Builders, LLC is responsible for planning, directing and coordinating activities of designated project to ensure that goals or objectives of project are accomplished within prescribed time frame and funding parameters by performing the following duties personally or through project supervisors.

Duties and Responsibilities

- Develops submittal requirement log/listing. Solicits, logs and reviews submittals for accuracy and compliance with Architect specifications. Directs subcontractors to make revisions/corrections to submittals.
- Regularly walk jobsite to review quality/safety/cleanliness/conditions/progress of project/jobsite. Recommend solution to Project Manager, Superintendent or Safety Manager.
- Works with Project Manager to ensure the jobs progress smoothly and efficiently with a quality end-result.
- Generate RFIs applicable to duties. Ensures proper logging of RFIs.
- Verify validity of Superintendent/Subcontractor RFIs prior to issuing to architect.
- Administer weekly schedule, direct subcontractors to meet schedules.
- Create supplemental schedules for material deliveries, subcontractors, etc. and directs subcontractors to meet delivery dates, task schedules.
- Take weekly jobsite photographs to document activities and conditions of jobsite.
- Review and verify job cost status reports and creates daily reports.
- Gather, review and approve information for pricing of Subcontractor Change Orders.
- Verbal agreements/conversations with subcontractors, owners, architects, etc.
- Correspond with subcontractors relative to administrative duties.

Skills, Knowledge, Qualifications, & Experience

- Background in Civil Engineering and/or Construction Management is preferred.
- Working knowledge of Oracle Primavera P6 and Unifier is a plus but can provide

This description is not intended, and should not be construed, to be an exhaustive list of all responsibilities, skills, efforts, or working conditions associated with this job. It is intended to be an accurate reflection of the principle job elements essential for making compensation and employment decisions. Sky Blue Builders reserves the right to modify or change the duties or essential functions at any time.

training.

- Strong computer skills a must.
- Knowledge of the commercial construction process and experience with scheduling a must.
- Must be able to commute to DIA and achieve a DEN security badge (no felonies in the last 10 years).
- Experience with performance management of vendors a plus.
- Organized and diligent with a strong work ethic; good customer service attitude and personable
- Experience with technical (i.e. job specific reports such as safety and quality plans etc.) and submittal writing, and submission as well as field verifying procured product for compliance with approved submittals a must.
- Meeting coordination and budget monitoring are needed skills.
- Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations.
- Ability to read and understand architectural drawings.
- Experience working in the government realms of construction a plus.
- Ability to write reports, business correspondence, and procedure manuals.
- Ability to effectively present information.

To Apply:

Please send your resume to mhaile@skybluebuilders.com