

Devex Properties has a great opportunity for a full-time **Project Superintendent** in Denver, CO. The position reports directly to a Project Manager, and will be responsible for coordinating field construction, subcontractors and vendors.

Responsibilities

- Maintain project schedules, progress and compliance with plans and specifications at multiple job sites, simultaneously
- Coordinate with local municipalities for project approvals
- Coordinate the work of subcontractors and/or trade labor
- Ensure quality compliance
- Ensure projects comply with IRC building codes and local regulations.
- Maintain building department permits and inspection reports on the job site
- Coordinate engineer and city official inspections as needed
- Be thoroughly familiar with the scope in the subcontract agreements, specifications & plans
- Identify and communicate conditions that are beyond the contractual agreement
- Participate in scope reviews of new projects
- Establish and maintain good relationships with building officials
- Manage and communicate field conditions and issues that affect the successful completion of the project. Investigate and resolve such conditions and issues
- Work with designers, engineers, and subcontractors to solve potential problems
- Communicate field conditions with all team members in a timely manner
- Work with subcontractors and vendors to order and manage material
- Ensure that job sites are always kept in a clean, safe, and organized manner
- Assist with buyer inspections and customer service related issues

Qualifications

- Bachelor's degree from an accredited institution.
- Knowledge of building construction, means and methods, scheduling, drawings and specifications
- Proficient computer skills in the Microsoft suite
- Ability to read, understand and interpret contract documents, drawings specifications, scopes of work and project schedule
- Very strong oral and written communication skills required
- Well organized and detail oriented
- Ability to multitask and maintain quality in a fast paced environment
- Reliable transportation for daily travel to multiple job locations in the Denver area
- Physical ability to visit all areas of a construction project each day

Salary and Company Information

- Salary range is \$50,000 to \$65,000 depending on experience
- Submit resume to dena@devexproperties.com
- For more information about our company, go to www.DevexProperties.com