



### **Job Posting: Construction Superintendent**

Peak3 is seeking an experienced Construction Superintendent for high-end residential and commercial construction. The ideal candidate will possess 3-5 years of superintendent experience preferably in the Aspen/Roaring Fork Valley community. Opportunity available immediately.

This is a skilled position requiring the candidate to have a strong work ethic and ability to fully manage and coordinate high-end residential construction project from bidding through completion. Candidate must possess skills and knowledge including quality management, supply management, civil project management, and the ability to estimate, delegate, supervise, and exercise attention to detail.

We are looking for a dedicated employee with leadership skills and the ability to ensure all aspects of the build are coordinated and completed with precision to the highest quality standards while staying on schedule and within budget.

### **Responsibilities of Superintendent**

- Comprehensive knowledge in quantity takeoffs, estimating and budgeting
- Contract negotiation
- Contract administration
- Ability to read and understand plans and specifications
- Pre-construction coordination
- Scheduling and monitoring subcontractors
- Ensure the crew's daily and weekly activities meet production goals
- Confidently oversee entire operation of construction site
- Process day-to-day administrative items (i.e., RFI's, submittals, shop drawings, procurement, quantity take-offs, etc.)
- Compose and edit letters, memos, reports, and procedures
- Identify potential problems, work interferences, schedule difficulties, and the like, as it relates to assigned duties
- Anticipate manpower requirements and measure subcontractor performance
- Change management
- Oversight of concurrent remodel and maintenance projects
- Tracking time and material work
- Conducting owner/contractor/architect/engineer meetings on a regular basis
- Coordination with design team and consultants
- Client relations
- Financial forecasting
- Elimination of any obstacles preventing progress in the field





### **Requirements of Superintendent**

- At least 3-5 years of project management experience on high-end residential work with a general contractor or construction management firm
- Prior supervision experience
- Preferred experience with high end residential projects in the \$5M to \$20M range
- Engineering, Architecture, Construction Management degree or equivalent education and experience
- Familiarity with other construction trades and crafts
- Excellent MS Office skills and ability/desire to learn new software systems
- Strong leadership and supervisory skills
- Strong oral and written communication skills
- Must be courteous, professional, diplomatic, and highly motivated

### **Compensation for Superintendent**

- Competitive annual salary, depending on experience
- Includes competitive benefits package with Two Weeks Paid Vacation and Holidays, Health Insurance Compensation, and Ski Pass / Wellness Program Benefit
- Position also comes with company provided phone/phone bill compensation, company computer, and company vehicle.

Please send resume to Emma Hall at [emma@peak3aspen.com](mailto:emma@peak3aspen.com); opportunity available immediately.

