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Project Engineer - Entry Level New Grad

US

2 weeks ago

Job ID 2020-1239 **# of Openings Remaining** 10 **Category** Construction Operations

Overview

The Project Engineer, or project manager-in-training, is responsible for assisting the Project Manager and Superintendent in all aspects of the day-to-day management of a construction project. This position will participate in all activities required to source, pursue and build a project including cost estimation, contract administration, schedule management, risk-quality management. In Brinkmann's "concept-to-completion" business model, Project Engineers enjoy a high-level of responsibility and accelerated career path to project management. New Grad opportunities available in all Brinkmann locations: St. Louis, Denver, and Kansas City.

Responsibilities

- Identify and pursue new business development opportunities including maintaining positive client relationships to leverage future repeat business.
- Prepare full cost estimates including quantity take-offs and pricing.
- Participate in bid solicitation, bid package preparation and analysis.
- Assist in preparation of general contract and subcontract administration.
- Prepare permit applications.
- Maintain updated construction documents including as-builts.
- Manage and process shop drawings and submittals.
- Coordinate material and equipment procurement and expediting.
- Facilitate the RFI process.
- Document project coordination meetings for distribution.
- Monitor project schedules to ensure adherence to key dates.
- Initiate, review and negotiate change orders.
- Oversee entire close-out process including creation and completion of punch list.
- Other duties and responsibilities as assigned.

Qualifications

- Bachelor's degree in Engineering (Civil, Architectural, or Construction), Construction

Management or related field required.

- Construction internship or other related work experience in the construction industry preferred.
- General knowledge of construction principles/practices required.
- Ability to travel and/or temporarily relocate for job assignments
- Ability to read, understand and interpret contract documents, drawings, specifications, scopes of work and project schedule.
- Ability to understand and solve complex challenges in order to present alternative solution(s).
- Demonstrated leadership and interpersonal skills.
- Excellent communication skills – both written and verbal.
- Proficiency with computer applications including Microsoft Office suite and SharePoint.
- Key success factors include passion for the construction industry, self-motivated, strong work ethic, time-management, organized, detail-oriented and creative.
- Must be authorized to work in the United States and not require work authorization sponsorship by our company for this position now or in the future

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Brinkmannconstructors.com/careers

You can also send your resume directly:

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