

JOB SUMMARY:

At BMC, the dedicated Field Foreman will provide excellent leadership and is responsible for coordinating and organizing crews to ensure that production goals are met.

DUTIES & RESPONSIBILITIES:

1. Pre-plan and organize work for crews.
2. Ensure that crews working on assigned job understand all aspects of the job such as measurements, setbacks, forms, footings, hardware.
3. Train crews in proper procedures and techniques.
4. Work with Superintendent and interface with customer to make sure the Company is meeting expectations.
5. Understand budgets for assigned job. Make sure assigned job finishes at or below budget.
6. Monitor the job to make sure that all time sheets are correct.
7. Work with the Superintendent to make sure all work orders/purchase orders are properly processed and collected.
8. Coach and discipline crew.
9. Oversee safety procedures and reports all safety accidents/incidents and initiates appropriate action.
10. Demonstrate a commitment to the quality improvement process and the philosophy of continuous improvement.
11. Identify and respond actively and with sensitivity to the needs of all customers.
12. Participate as a team player in all phases of the organization.
13. Open and responsive to change.
14. Personally provide customers with knowledgeable, courteous, and prompt service at all times.
15. Comply with all Company policies and procedures.
16. Adhere to the Company's safety standards and enforce safety regulations.
17. Other duties as assigned.

QUALIFICATIONS:

Minimum Education:

- High School Diploma or General Education Degree (GED).

Minimum Experience:

- At least 3 years of related experience; or equivalent combination of education and experience.

Preferred Experience:

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Other Skills & Abilities:

- Ability to read, analyze, interpret, comprehend, and/or present information; as well as oral and written communication.
- Ability to utilize Excel or any calculating device to solve basic to complex mathematical calculations and measurements.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- May require CPR and First Aid certification.
- May require forklift certification
- May require valid driver's license.
- May require OSHA Safety Training.
- May require trade certification.

In order to be considered, please submit your resume to:

Celia Croff at Celia.Croff@BuildWithBMC.com

P: 919-431-1829

BMC Careers Page: <https://www.buildwithbmc.com/bmc/s/careers>