



**Entry Level Construction Field Engineer/Intern  
Denver, CO/Houston, TX**

**Job No.: 20201006001**

Skyler Design Build, LLC ("Skyler") is currently looking for entry level construction field engineers interested in pursuing a career in construction management in its Denver, Colorado, and Houston, TX operation. This position focuses on development of core-project management skills, with an emphasis on managing commercial and medical construction activities. Daily interaction with the project manager, superintendent, foremen, craft, and owners will provide a unique opportunity to wear several hats during the construction project. Individuals will assist in processing and distributing construction documents, field oversight and labor, health and safety, work processes, field paper work, design changes, proposals, estimates, and other clerical and administrative tasks. This may include updating the project drawings and specifications, managing requests for information, pay applications, submittals, health and safety items, and close out documents.

On the field side, candidates will work directly with the project superintendent and management team conducting field inspections of system installation, developing and updating construction schedules, learning how to build complex mechanical and electrical systems, learning how to build and maintain medical containment's and ICRA, conducting daily health and safety meetings, attending project meetings, documenting and quoting field changes, managing craft and trades, and updating redlines. On the technical side, you will support and assist with project and equipment inspections, vendor coordination, redlines, equipment startup, commissioning document control, and supporting the commissioning process.

**Responsibilities**

- Develop pre-construction and construction RFP packages
- Develop process and procedures, training guides, health and safety programs, field logs and protocols,
- Assist or lead in bidding process
- Assist or lead in material takeoffs
- Assist or lead in material management and inventory
- Assist or lead in creating and managing a project budget
- Establish job processes (RFIs, submittals, and pay applications) including approving pay applications and negotiating subcontract change orders
- Ensure that required project documentation is submitted in accordance with the project schedule

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- Assist or manage in conducting project meetings, setting milestones and formulating monthly owner report
- Update project schedule; ensure project quality control and establish overall project logistics
- Track and coordinate equipment deliveries
- Review vendor submittals
- Collaborate with the project team and site operations team throughout the life of the project
- Assist or manage in developing a critical path schedule
- Maintain adherence to Skyler's standards of safety and lead safety meetings and training
- Assist or manage Skyler, Owners, Subcontractors and Vendors to provide conflict resolution for Project issues
- Assist or manage in coordinating and managing the quality control process for all scoped systems
- Assist or manage in coordinating and tracking critical path construction activities
- Assist or manage in managing startup and pretesting of mechanical and electrical systems
- Assist or manage coordinating and supporting third party commissioning activities
- Assist or manage commissioning documentation
- Assist or develop the closeout process and package

### **Experience/Skills**

- Results oriented and self-motivated, excellent oral and written communication skills
- Perform analysis and interpret results into actionable steps
- Effective information gathering, presentation and cross functional skills
- Strong organizational skills and hardworking attitude

### **Qualifications**

- High school diploma required, four-year degree from an accredited university within construction, engineering, business concentrations, or engineering is strongly preferred
- 2-5 years' experience in commercial construction, including experience with a commercial general contractor, or experience in medical/hospital construction preferred
- Previous experience on commercial job sites, mission critical construction, and hospital construction strongly preferred
- Passion for construction and our industry; ability to recognize and seek quality
- Ability to master sector/project-specific software systems including but not limited to: Microsoft Office suite (i.e., Project, Excel, Word, Outlook, PowerPoint, Visio, Access, etc.), Adobe, ProCore, Adobe, BlueBeam, JD Edwards, ISQFT, OneTeam, CAD, and SolidWorks
- Ability to complete construction activities and lift at least 100-lbs
- Willingness to travel local and nationwide

### **Key Facts**

- Full-Time: Salary, car allowance, benefits allowance, bonuses



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- Shift Type: Will vary based on position and project
- Location: Denver, CO/Houston, TX
- Deadline: 10/27/2020

Skyler Design Build, LLC is an Equal Opportunity/Affirmative Action Employer - Minorities/Females/Protected Veterans/Individuals with Disabilities.

Send resume's to [contactus@skylerdesignbuild.com](mailto:contactus@skylerdesignbuild.com). Or call 720.899.6041

