



Lead Senior Estimator

The **Lead Senior Estimator** provides leadership and guidance to the entire team during the preconstruction process. This position will be asked to lead Elder's largest and most complex project pursuits and will work to develop and grow entry level preconstruction staff.

1. Maintain document control.
2. Review construction plans and specifications for completeness.
3. Perform quantitative takeoffs.
4. Attend project site pre-bid meetings, site tours as needed.
5. Communicate with subcontractor base with regards to project scope, schedule, risks, etc.
6. Be aggressive in providing innovative solutions to complex issues as they arise related to cost, lead-times, trade partners, and/or specified products or materials.
7. Make reliable predictions as it relates to cost and be comfortable estimating across all scopes of work.
8. Work with an owner and design team to develop budgetary pricing for Design Build projects.
9. Lead final award pricing tasks including finalize project cost & alternates; verify Subcontractors' scope & cost; analyze project risks; resolve conflicts and questions on bid scopes; complete bid day forms and/or bid envelope for turn in, ensure bid bonds are ordered and estimating team is well coordinated.
10. Coordinate with activities of Project Manager and Superintendent during execution of work for pricing related functions.
11. Prepare hard bid estimates.
12. Prepare preconstruction estimates for Conceptual, Schematic, Design Development and GMP stages of projects.
13. Develop cost study logs and budget reconciliations for estimates.
14. Lead presentation of cost/budget information to the customer/owner.
15. Be prepared and be involved in interviews with clients and architects, as appropriate.
16. Lead Preconstruction-Operations transition upon award.
17. Support the Operations Staff during buyout.

Requirements

1. A Bachelor's degree in Building Science, Construction Management, or an Engineering discipline is preferred.
2. Minimum 2+ years of management experience.
3. Minimum 6+ years of estimating experience.
4. Minimum 8+ years of experience in commercial construction industry, 1-2 years of field experience preferred.
5. Experience with hard bid, negotiated and design build procurement methods.

6. Experience estimating at multiple stages to include Conceptual, Schematic, Design Development, GMP or Construction Documents.
7. Proficient managing estimates ranging from \$100k to \$30M in size.
8. Proficient in managing commercial construction cost study and budget reconciliation process.
9. Has an understanding or *willing to gain an understanding* of project development relating to County and City Entitlement processes including Annexation, Zoning, Plat and Development Plan preparation.
10. The ability to focus on the overall big picture of Elder Construction and work with leadership and employees to accomplish the task.
11. Exceptional written and verbal communication skills, as well as organization and interpersonal skills.
12. Be capable of obtaining the below software competencies within 6 months of employment:
 - Computer literate with working knowledge of Microsoft Office software (including Outlook, Word, Excel and OneNote).
 - On-Screen Takeoff
 - Building Connected
 - ProContractor
13. Previous experience with local subcontractor market preferred.

If interested, please apply at www.elderconstructioninc.com