

PROJECT ENGINEER/MANAGER

Immediate, Full-time Opening. Living Design Studios, Inc., a high-end, custom ornamental, and architectural metal fabrication shop is now accepting applications for a Project Engineer in Erie.

About Our Company: Living Design Studios, Inc. has been in business since 2001. We are an ornamental and architectural metalworks company serving residential and commercial customers throughout Colorado. We offer a unique design to build construct working with Colorado's largest commercial contractors and most reputable architectural and design companies.

Project Engineer/Manager: Take the lead managing assigned projects from the start of contract negotiations through drafting, fabrication, install and completion. Point person for General Contractor to keep project moving forward and ensure decisions are documented and communicated with the client and the internal team, keeping team aware of project status through regular communication.

Depending on experience level, the position could be a Project Manager.

ESSENTIAL FUNCTIONS

- Act as the hub on a wheel between LDSi, our clients and our subs, on jobs with signed contracts.
- Review and understand the scope, budget, time frame, specifications, job site requirements, etc. on assigned jobs, such that you can quickly identify the critical path to completion and potential change orders as they arise.
- Manage to the budget, keeping team aware of design, fab and install hours allocated and the status of those hours. If the hours are trending over the budget, gather team to determine why and how it can be rectified.
- Communicate directly with client to ensure understanding, clarity, and customer service.
- Gather and disseminate information between production, drafters, fabricators, installers, vendors, and subcontractors.
- Compile information to generate RFIs and submit to the client.
- Serve as a resource for resolution of project-related problems on behalf of client and subcontractors in accordance with the project subcontract and master subcontract terms and conditions.
- Be prepared for meeting with current status on active jobs and budget updates.

Personal Attributes and Skills Needed to be Successful:

- Must have experience in project management
- Must be able to keep projects on schedule and within budget
- Must strive for continuous improvement, accepting responsibility for results, and effectively manage time
- Must be proficient with Office 365 products
- Experience with BlueBeam and Rhino is a plus
- Must be able to multi-task
- Must be a positive team player

Requirement:

Travel locally, and on occasion to jobsites including Colorado mountain communities. There may be travel associated with trainings and networking events.

Schedule:

- Full-Time, 40-hours per week, Monday-Friday
- Willing to work overtime as needed.

Compensation & Benefits:

- Pay is based on experience. Paid weekly.
- Paid holidays and vacation days.
- Health insurance.
- Dental and vision insurance available.
- Simple IRA with 3% company match.
- Use of shop facilities.
- Fresh fruit and beverages.
- Company sponsored trainings and social events.

Please take a look at our work at www.livingdesignstudios.com.

If you believe you are a good fit, please email your resume and cover letter to carol@livingdesignstudios.com.

Job Type: Full-time

Pay: From \$65,000.00 per year

COVID-19 considerations:

We have a very strict COVID-19 policy; daily temp checks and employees must wear masks, no authorized personnel may enter the building.