



Job Description

Waterproofing Project Manager

Dynamic, Denver-based Residential and Commercial Waterproofing company looking to hire a full-time project manager. The company has operations in Denver and outlying areas of Colorado and is considered a market leader in the waterproofing industry.

Position will be responsible for all aspects of job project management, including but not limited to:

- Scheduling/managing crews
- Communicating regularly with general contractors
- Overseeing job site work
- Producing submittal packages, JHA's, safety plans, RFI's/RFQ's, change orders
- Attending meetings
- Inventory/material management
- Regular correspondence with manufacturer's reps
- Estimating/ upselling/generating work and leads
- Performing quality control on projects to maintain standards expected

The following skills are strongly recommended for consideration:

- Valid CO Driver's License
- Prior experience reading blueprints/plans/specifications
- Working knowledge of construction terminology and methodology
- Prior experience working with construction management personnel
- Strong working knowledge of Microsoft Office computer software including Word and Excel
- Excellent math, writing, communication (English), customer service, and organizational skills
- Prior experience in a management role
- Problem solving skills
- Ability to delegate effectively
- Strong time management skills

The following are preferred skills or experience that will enhance possible employment and initial compensation offers:

- Prior or current knowledge of waterproofing products and services
- Prior experience performing estimates of commercial waterproofing proposals
- Managing commercial waterproofing projects
- Experience with Bluebeam Revu software

Our company is an equal opportunity employer with a drug free workplace policy. The successful candidate will have the opportunity to work alongside and learn from experienced construction professionals. The initial salary range for the position is dependent on experience and qualifications, we are willing to negotiate. The following are current benefits that will be available in accordance with current policies:

- Health, dental, vision with company contribution
- Vacation and Holiday pay
- Relocation expenses can be negotiated

Job Type: Full-time

Email resume to: Janelle@aaawpg.com

Corporate Office

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