

## INTERNSHIP OVERVIEW

### POSITION OVERVIEW

Harvey | Harvey- Cleary offers spring, summer and fall Internships in each of our offices. Interns are immersed in our day-to-day operations with the project management and superintendent teams. They can expect to help with submittals, Requests for Information (RFIs), subcontractor management, field coordination, and much more. The intent of our internship program is to provide a realistic job preview, provide opportunities to work at and tour active job sites, and provide an opportunity for future employment.

### MINIMUM REQUIREMENTS

To be eligible for our internship, students must be pursuing a bachelor's degree in construction management, engineering, or a related field.

### LOCATION

Internships are available in each of our four offices, Houston, Austin, Washington DC, and San Antonio. In addition, there are internship opportunities available on our out-of-town projects, including Denver.

The start date for the internship will be mutually agreed upon once an offer is accepted. Our internships typically start the third week of August, January and/or May.

### COMPENSATION

- We pay our interns \$17.50 per hour. Should you work more than forty hours in a week, you will be eligible for overtime at a rate of time and one-half, or \$26.25 per hour.
- We also offer a taxable per diem for living expenses in the amount of \$300 per week.

### HOW TO APPLY

Interested candidates may submit their resume through our website, <https://www.harveycleary.com/careers/intern>. In addition, they may reach out to:

#### **Darrel Wilde**

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