

Essential Functions:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Promote a "zero injury" safety culture.
- Assist in reading drawings, specifications, geotechnical reports, and narratives to understand project requirements.
- Quantify the materials required for a project by counting and measuring items from construction drawings (takeoff).
- Complete data entry requirements, to include transferring data between systems, setting up vendors in the appropriate software, setting up file structure and downloading documents.
- Assist in gathering material pricing from subcontractors and vendors.
- Coordinate and communicate with subcontractors.
- Coordinate and communicate with leadership and the project team to advance the project.
- Meet deadlines for project(s) by handling deliverables for project(s), meeting associated deadlines, staying organized, and prioritizing tasks appropriately.

Location and Length Details:

- Interns will be placed in Colorado Springs, CO or Denver, CO
- Internship will be from mid-May through mid-August
- Approximately 40 hours per week
- The option of company furnished housing or a housing stipend

Required Education and Experience:

- Sophomore or junior in academic year prior to Summer 2023
- Must be in a construction related major
- Must have the right to work in the United States

Pay Range: \$19.50 per hour

AAP/EEO Statement:

GE Johnson is an equal opportunity employer. Applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, disability, genetic information, sexual orientation, gender identity or expression, pregnancy, protected veteran status or other status protected by law.

Other Duties:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

How To Apply:

Please email your resume to Connie Nelson at nelsonc@gejohnson.com.