

Schneider Building Company description

General Contractor:

Schneider Building Company is a Class A licensed general contractor based in Denver, CO, with work in surrounding municipalities along the front range. Approximately 99% of our revenue is comprised of multifamily apartments and townhomes in the capacity of general contractor, and construction management totaling 60M in the past five years. We currently have 20 employees from Project managers, superintendents, laborers and administrators.

Self-Perform:

Schneider Building Company self-performs structural wood framing, wood siding, masonry, brick, stucco and stone.

Job description

Job Summary:

Intern - Field Engineer: Assist the project engineer, project manager and project superintendent with project and contract administration as assigned on all types of building contracts.

Duties and Responsibilities:

- Safety – Have knowledge of the safety program, perform periodic safety reviews on projects
- Quality – Help the superintendent maintain quality records.
- Document control – Ensure the project is being built with the most current information available.
 - a. Manage the RFI log, to ensure all requests are documented.
 - b. Maintain the for-construction drawings to include all ASI, RFI, etc so that project is constructed with correct information
 - c. Understand the requirements of the owner contract
 - d. Prepare OAC agenda's and minutes for project manager review.
- Subcontracting – Help the project manager ensure compliance of the subcontractors with all provisions of the master agreement and associated work orders
 - a. Solicit bids in compliance with the buyout plan
 - b. Update the purchasing schedule to ensure compliance with contract requirements and buyout plan
 - c. Ensure subcontractors have submitted all appropriate documentation.
 - d. Draft subcontracts to ensure scope coverage, correct budgets, and correct durations.
 - e. Provide information to project manager to track subcontractor changes and back charges.

- Material Procurement – Manage the selection of materials by ownership and ensure the on-time delivery of long lead items
 - a. Develop a finish matrix for ownership to complete
 - b. Provide deadlines for owner selections
 - c. Solicit bids based on selections and procure materials.
 - d. Obtains and gets approval of all required submittals
- Permitting – Ensure the on-time submission and approval of all utility applications
 - a. Submit and obtain approval for all electric, gas, water, sewer, and communications applications.
- Intangibles – discipline and a desire to learn

Education and Experience:

- A Bachelor degree in Construction Management, Engineering, Architecture or similar major is required

Knowledge, Skills, and Abilities:

- Knowledge of building construction, materials, systems, market conditions and trade practices
- Excellent oral and written skills required
- Excellent computer skills, knowledge of On-Screen Take-off, and familiarity with Microsoft office suite programs

Location and Start:

- Denver, CO
- February-June 2023

Salary and Benefits:

- Paid Time Off
- Paid Holidays
- \$18-22 per hr

Contact:

Aaron Tiley | Director of Preconstruction
Schneider Building Company, LLC
 3132 Federal Blvd, Denver CO 80211
 C: 970.401.2000
aaron@schneiderbc.com
<https://schneiderbuildingcompany.com/>

