



January 5, 2022

Colorado State University  
Department of Construction Management

**Re: Summer Work Experience Opportunities**

Location: Jefferson County, CO (mainly)  
Compensation: \$20 - \$24/Hr, Vehicle Allowance/Milage Gas Card  
Other Compensation: Bonus Potential, Standard Hours, No Weekends  
Positions available – 3  
Expected Hours/Week: 40 (7am – 3:30pm)  
Start May 22, 2023

Single Track Construction Services, LLC is seeking CSU student(s) interested in work experience opportunities this Summer in Golden, CO. We intend to provide a well rounded experience, not just laborer tasks. You will work closely with the Project Team to help complete 5 projects from start to finish in Jefferson County, CO.

The successful applicant(s) shall be responsible for the tasks including, but not limited to the following:

Laborer: Relocation of owner furnishings to facilitate our work, light demolition, removal of ceiling tiles from ACT, general clean up, other tasks possible depending on skill set.

Project Engineer / Field Engineer: Attend OAC meetings, identify and complete actions items as applicable, facilitate site access for subcontractors, coordinate access with district security, assist PM with RFIs & Submittals, assist Superintendent as required.

**Applications:**

Interested applicants please submit resumes & brief cover letters to: James O'Toole  
- [james@singletrackco.com](mailto:james@singletrackco.com). Feel free to call with any questions, 303-828-6376.

Initial Deadline for applicants is February 14 with On Campus (or near Campus) interviews the week of February 20.

### **About Us:**

Single Track Construction Services is a full service Commercial General Contractor in Golden, CO. Founded in 2013 we have built long lasting relationships with several local School Districts and Municipalities. We do work with a variety of private clients as well. Our work this Summer is mostly located in Golden and consists of a variety of remodel projects.

We are a small, but professional Contractor. We strive to give our clients the same or better experience and service than our larger competitors. Most of our work is with repeat clients. Our revenues in 2022 were approximately \$3.5M.

### **The Team:**

James – President, Estimator, PM, Carpenter  
Madison – Project Manager & Project Engineer  
Pat – Superintendent & Carpenter  
Erin – Office Manager

Our company culture values a great work / life balance. We also emphasize our employees' mental and physical health. Being in Golden allows us to pursue some of our favorite recreational activities much more easily than if we were elsewhere in the metro area – we try to take advantage of that as well.