

JOB DESCRIPTION

Position Title: **Project Engineer**
Position Location: 111 South Tejon, Suite 112, Colorado Springs, CO 80903
Employee Status: Full Time, Salaried, Exempt

Job Overview and Responsibilities

The Project Engineer is a full-time exempt position. This person will assist in developing accurate and reliable estimates for multiple, simultaneous projects. This position supports the overall management of a construction project through contract document control, scheduling, materials procurement, cost control, and regulatory compliance.

- Compile and organize plans and files. Review project to understand scope of work.
- Review and interpret the contract document and verify that it does not deviate from the architectural drawings.
- Track submittals to match the Critical Path Method (CPM) schedule to ascertain procurement and delivery of all material for the job.
- Review and interpret documents from the architect on an on-going basis. Determine additional costs, the impact to the schedule, etc.
- Develop the job schedule by meeting with all subcontractors and assist in developing their schedules. Incorporate subcontractor schedules with job schedule.
- Work closely with team to maintain project compliance of scheduling, quality control, safety control and other related activities.
- Follow-up with RFI's to the design team
- Work with team to accomplish project completion by securing documents including as-builts, warranties, O&M's, and punch list control.
- Understand and interpret the Operations & Maintenance (O&M) Manual for the customer
- Observe all areas of the construction jobsite in performance of the listed duties and expectations.
- Develop pricing and overall pricing strategies, work closely with team in the development to ensure accurate estimates and assumptions meet project requirements.
- Assist in oversight of profit and loss relating to assigned projects and accurately forecast margin projections.

Skills and Qualifications:

Following are necessary skills and qualifications for this position:

- Must be able to work well independently and demonstrate a positive attitude and professionalism in all interactions with others.
- Must be able to take direction and to work collaboratively with staff, designers, vendors, subcontractors, and clients.
- Detail orientated with strong leadership, communication, problem solving, initiative and team building skills.

Core Requirements:

- 4 years construction management - applicable degree or is in pursuit of degree
- Must be able to read and understand architectural drawings & specifications and technical standards.
- Position requires an acceptable background check per company standards.
- Position requires a clean driving record and valid driver's license.
- OSHA 10 Certified.

This is not intended to be a comprehensive listing of all duties and/or responsibilities.

Compensation for This Position:

The salary range for this position is up to \$80,000 per year depending on the candidate's capabilities and role. In addition, the current standard company benefits including paid time off accrual, health, FSA (Flexible Spending Account), dental, vision & life insurance eligibility will be offered per company policy for employees, which is the first of the month following 60 days of employment. Eligibility for company 401(k) plan will take place per company policy and fulfillment of a 90 day wait period. Employer pays 95% for the employee's health and dental premium and 50% for the dependents' premium.

If you are interested and can demonstrate competencies in the minimum requirements, then please submit your resume and cover letter to info@colarelliconstruction.com, or in person at 111 S. Tejon St., Suite 112, Colorado Springs, CO.

We are a Commercial Contractor and Construction Manager headquartered in Colorado Springs serving Colorado, Arizona, New Mexico, Texas, California, Kansas, and Wyoming. We opened our doors in 2003, branding ourselves as a boutique style Construction Manager, targeting under-served projects in Colorado Springs.

We offer a variety of services and regularly take on roles such as development partner, general contractor, construction manager, program manager, and design-builder.

We are seekers of innovation. We believe that innovation is not separate from company culture. Colarelli Construction is adapting and creating changes in the construction industry. We believe that innovation creates new value for an organization and as we have launched our Innovation Initiative, we aim to deviate from the legacy business and continue to evolve and grow. We strive to ask questions and seek answers. When we find that the answers do not yet exist, we look for a partner to help us find the answer.

Our approach is complex, sophisticated, and multilayered with an emphasis on creating synergy among the many teammates within our value chain. We facilitate the creation of new solutions and partner with our clients to ensure that each project is designed to be uniquely successful.

Years of a experience has lead us to successfully complete a wide variety of project types including tenant finishes, healthcare facilities, religious venues, hospitality service, financial institutions, education institutions, mission critical facilities, retail spaces, office units, arts and entertainment venues, as well as residential properties.