



GARRETT INTERNSHIP PROGRAM FIELD CONSTRUCTION INTERN JOB DESCRIPTION

Reports To: Superintendent(s), Assistant Superintendent(s), and Project Team

Location: Denver Metro Area, Colorado Springs, and Greenwood, IN

The Field Construction Intern will assist the Field Construction team on a construction site. The primary goal for a Field Construction Intern, is to gain a comprehensive understanding of site-specific activities required for a successful project completion and experience in all areas of managing a construction site.

Major Objectives:

- Coordinate, assist, and communicate with team to successfully execute on-site tasks required to complete a successful project.
- Maintain positive relationships with all Garrett Companies personnel, including the entire design team, contractors, suppliers, subcontractors, and all applicable municipal representatives.
- Promote job-site safety, encourage safe work practices, and rectify any job site hazards immediately.
- Assist with the execution of site-specific tasks as assigned.

Specific Duties & Responsibilities:

- Actively complete on-site tasks as assigned to achieve completion of the project on schedule, within budget with quality workmanship that conforms to the plans and specifications.
- Tasks may include a range of duties, including minor repair, punch list creation and completion, and site maintenance.
- Demonstrate commitment to Injury-Free Environment through own actions.
- Maintain an organized job site and site construction office.
- Foster a positive work environment to provide an opportunity for professional growth and development of employees.

Required Skills:

- Proficient in Microsoft Office Suite.
- Must be an excellent verbal and written communicator.
- Ability to handle multiple tasks and for multiple projects.
- Ability to work independently and with team of professionals as needed.



Required Education:

- Currently enrolled in Bachelor's or Master's degree in construction, construction management, or some other relevant field.

Prerequisites (these are the most important items):

- Positive attitude.
- Relentless problem-solving skills.
- Will never claim the work of others as their own.
- We are trend setters and standards breakers. Our intent is to consistently surprise our audiences by being excellent.
- Ability to anticipate.
- Understanding the difference between causation and correlation.
- We are all broom pushers. Every member of our team is willing to work and support at all levels.

Program Contact

Anna Larson – anna@thegarrettco.com – 317-497-8280
Internship Program Director

Time: Summer 2024, May 13 – August 2, 2023

Pay: \$19 / hour in Colorado \$17/ hour in Indiana

[More Information and Link to Apply](#)

About The Garrett Companies

We are a full-service Multifamily Development, Construction, and Management team with offices in Denver (CO), Indianapolis (IN), and Greenwood (IN). Our team of experts works in unison to entitle, develop, and build multifamily projects across the country. We are currently active in 6 states and have completed over 50 projects in 17 states. After delivering over 12,000 apartment homes since 2014, we have become industry leaders in forecasting trends and delivering living options that find quick success in the marketplace. Our proprietary market research criteria paired with a disciplined business model reduces risk and allows us to create desirable, high-end multifamily housing that produces superior risk-adjusted returns. As a complement to high-end multifamily developments, we also specialize in mixed-use, retail, office, and restaurant development.