

## **Field Engineer Intern**

### **Company Overview**

American Constructors is a general contractor and construction management firm with 40 years of experience serving Central Texas. We provide comprehensive construction services—including pre-construction, project planning and maintenance—for commercial properties, educational facilities, industrial and manufacturing buildings, healthcare and more.

Our client-first approach ensures every project is delivered with the highest level of quality, innovation and attention to detail—a mindset we like to call a heart for service. To us, a heart for service means going above and beyond, inside and outside the project walls, to build facilities that best serve our clients and communities.

### **Position Overview**

Gain exposure to all facets of field engineering duties, including assuming full responsibility for specific tasks assigned by the project manager and superintendent. Plus: become equipped with direct, hands-on experience that could lead to full-time employment.

### **Essential Job Functions**

- Assist with surveying and layout from plans and control points
- Coordinate testing and sample collection
- Timekeeping and cost control, inventory control, schedule checking, subcontractor monitoring, and concrete logs
- Report preparation, RFI's, safety inspections, drawing updates, submittal logging, and processing
- Observe and report results of meetings
- Support project managers and superintendents with progressive levels of responsibility
- Assist in coordinating subcontractor activities, verifying work, solving problems, and reviewing sub's progress payments
- Order, verify, and expedite materials

*NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as required to meet the ongoing needs of the organization. This job description is intended to convey information essential to understanding the scope of the position and it is not intended to be an exhaustive list of skills, efforts, duties, responsibilities or working conditions associated with the position.*

## **Pre-Construction/Estimating Intern**

### **Company Overview**

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### **Position Overview**

Gain exposure to all facets of pre-construction and estimating duties, including assuming full responsibility for specific tasks assigned by the senior pre-construction staff. Plus: become equipped with direct, hands-on experience that could lead to full-time employment.

### **Essential Job Functions**

- Read and interpret construction drawings and specifications
- Assist with subcontractor solicitation and scope review
- Develop an understanding of constructability issues and how to identify them during plan reviews
- Utilize On-Screen Takeoff, Bluebeam, and Revit to perform accurate takeoffs and assist in estimate development
- Handle assigned scopes on bid day
- Observe and report results of meetings
- Support preconstruction staff with increasing level of responsibility

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## Field Engineer (Full-Time)

### Company Overview

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### Position Overview

Providing support and assistance to the superintendent and project team in all areas of field operations including safety, scheduling, quality control, supervision of trades, project documentation, and cost control.

### Qualifications/Essential Job Functions

- Bachelor's degree in engineering, construction science, construction management or equivalent
- Ability to read and interpret construction drawings and specifications
- Support superintendent and all project staff on exceeding safety program requirements
- Surveying and layout from plans and control points
- Manage hourly employee timekeeping, cost control, inventory control, schedule checking, and material tracking logs
- Supervise self-perform work crews
- Report preparation, RFI's, safety inspections, drawing updates, submittal logging and processing
- Monitor and document master project and 3-week look ahead schedules
- Material tracking and reporting including LEED reporting
- Attend and participate in weekly safety and subcontractor meetings
- Coordinating subcontractor activities, verifying work, solving problems, and reviewing sub's progress payments.
- Ability to work well both independently and on a team to accomplish tasks
- Reliably set and meet deadlines to accomplish tasks and work under pressure
- Strong computer skills - Revit and Autocad experience desired

### Benefits

- Medical and dental insurance
- Paid Time Off
- Flexible spending account and health savings account
- 401(k) matching
- Paid short-term/long-term disability insurance
- Paid life insurance
- Tuition reimbursement
- Qualified retirement plan
- Voluntary supplemental benefits

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## **Pre-Construction Project Manager (Full-Time)**

### **Company Overview**

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### **Position Overview**

Carry out general estimating, design/plan review, client/subcontractor relations, and leading the estimating and bidding process for projects that range from \$5-10 million.

### **Qualifications/Essential Job Functions**

- Bachelor's degree in engineering, construction science, construction management, or equivalent
- Minimum 2 years field experience
- Minimum 2 years estimating/preconstruction experience
- Ability to read, interpret, and proactively review and analyze drawings and specifications
- Actively participate in constructability and systems review meetings
- Knowledge of construction costs, materials, and processes
- Perform accurate takeoffs and estimates for Conceptual, SD, and DD/GMP phases of projects
- Ability to manage project teams and work under pressure
- Subcontractor solicitation and contract negotiation
- Comfortable working on multiple projects simultaneously in a team environment and/or independently to accomplish tasks
- Reliably set and meet deadlines to accomplish tasks
- Strong computer skills with desired proficiency in Revit, Navisworks, Autocad, Bluebeam, Plangrid, Excel, and SageEstimating
- Effective communication skills with internal team members and external clients and subcontractors
- Familiarity with concrete work and concrete systems
- Effective communication skills with internal team members and external clients and subcontractors
- Familiarity with concrete work and concrete systems

### **Benefits**

- Medical and dental insurance
- Paid Time Off
- Flexible spending account and health savings account
- 401(k) matching
- Paid short-term/long-term disability insurance
- Paid life insurance
- Tuition reimbursement
- Qualified retirement plan
- Voluntary supplemental benefits

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# We build. We deliver. We achieve.



American Constructors has been helping build the future of Central Texas for 40 years. We provide comprehensive construction services—including pre-construction, project planning and maintenance—for commercial properties, educational facilities, industrial and manufacturing buildings, the healthcare industry and more.

Our team brings a high-level of technical expertise and unwavering commitment to service to each project. We are dedicated to delivering outstanding solutions and keeping the clients' best interests in mind. Simply put - we have the best people doing the greatest things in and outside our company.

Work with a values-driven team that is passionate about building innovative facilities and advancing the communities we serve.



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# Join our team of **experts.**

We are looking for people who share our passion for the industry, are eager to grow with an established firm, can thrive in an entrepreneurial environment, and have a penchant for learning. Our firm offers employees a wide range of experience and opportunities to begin and advance their careers.

## Highlights

- **Competitive salaries and bonuses**
- **Supportive atmosphere**
- **Entrepreneurial environment**
- **Professional training and development**
- **Growth and advancement opportunities**
- **Employee owned**
- **Community outreach opportunities**
- **Social, team-building events and activities**
- **In-depth, on-site training and experience**

## Benefits

- **Medical and dental insurance**
- **Paid time off**
- **Flexible spending account and health savings account**
- **401(k) profit-sharing plan**
- **Paid short-term and long-term disability insurance**
- **Paid life insurance**
- **Tuition reimbursement**
- **Qualified retirement plan**
- **Voluntary supplemental benefit**
- **Volunteer paid time off**

**Come work with the best in the industry.**

*To learn more about joining our team, visit  
[americanconstructors.com/company/careers](http://americanconstructors.com/company/careers)*

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# Gain real-world experience before graduation.



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I really liked the level of responsibility given to me as an intern. I was in charge of reviewing submittals, writing RFIs, and supervising field crews. I also loved the hands-on experience and ability to work with owners, architects, engineers, and subcontractors.

- Belinda Santolucito, LEED AP BD+C  
Business Development

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American Constructors' 10-week summer internship provides ambitious students the opportunity to **gain in-depth knowledge** of the industry and experience a jobsite firsthand.

Key elements of our challenging and rewarding program include:



### **Personal Development Plan**

At the beginning of the program, each intern sets measurable goals that are reviewed throughout the summer, allowing you to advance at your own pace.



### **One-on-One Mentoring**

Each intern is assigned a mentor to provide training, supervision, and advice. Mentors are engaged on a daily basis and conduct regular progress reviews.



### **Technical Training**

As an intern, you will develop a greater understanding of the overall project sequence and specific industry processes. Example areas of focus include layout, concrete, safety, building envelope, and site construction.



### **On-the-Job Experience**

Interns are assigned to a project and given various responsibilities to gain real field experience. You will participate in tasks such as layout and surveying, subcontractor coordination, problem solving, and jobsite administration.



### **Exploring Different Roles**

Interns will experience the multidisciplinary nature of a construction project team and interact directly with owners, architects, engineers, subcontractors, and consultants. This will allow you to consider the roles you might pursue upon graduation.



### **Two-Way Evaluations**

At the end of the summer, your mentor will evaluate whether you have developed the abilities to perform activities at certain skill levels. You will also evaluate the effectiveness of your mentor and the internship overall.



### **Future Opportunities**

An internship with American Constructors provides the perfect opportunity to get your foot in the door at the company; many of our interns are offered full-time positions after graduation.